Locker cleanout return of school items
On Wednesday, May 6th, students will have the opportunity to retrieve items left in lockers, return high school property and collect graduation cords. Our plan includes several safety precautions. We ask students to remain in their cars at all times and follow the guidelines listed below.

We have divided our times based on student last names to ensure as smooth a transition as possible:
- A - C (9:30-10:30)
- D - H (10:30-11:30)
- I - M (11:30-12:30)
- N - S (12:30-1:30)
- T - Z (1:30-2:30)

Retrieve items left in the building:
- Student’s name (last name first) and grade level should be written on a piece of paper and displayed in the front windshield on the passenger’s side.
- Enter the back parking lot off of Peach and turn left at the old weight room.
- You will see our team ready with your items outside the gym / drama area.

Lockers items:
* The building and gym locker room items have been placed in paper bags and stapled shut.
* When you arrive, we will pass your bag to you.

Additional items:
* If we collected your non clear bookbag, you may describe it and pick it up at this location.
* If you had something in lost and found, you may describe it and pick it up at this location.
* If you left an item in the building not mentioned above, please send an email to Mrs. Hoover by Tuesday afternoon. Place your name and the item in the subject line and describe where we need to go to retrieve the item for you. hoovermi@lee.k12.ga.us

Honors Night Program:
The Honors Night Program will have a new twist. We plan to release this information next week. Stay tuned.

2020-21 school year schedules:
Counselors will soon be working on schedule conflicts for the 20-21 school year. If they are unable to resolve the situation using one of your alternate electives, they will notify you via email. Please check your school email daily in case they have a specific question for you.

Summer school.. Now:
If you need to recover credit from a previous semester, please complete the following form, https://forms.gle/SDbhp3p4URqN8Khw7, using your school email, and your counselor will email you with the next steps to complete. All communication will be done using your school email. If you have questions, please reach out to your counselor.

A-F: tindellry@lee.k12.ga.us
G-N: chesterbr@lee.k12.ga.us
O-Z: houstonas@lee.k12.ga.us

Dual Enrollment:
gordonmo@lee.k12.ga.us
Returning items:
- If you are returning items, please come to the bus loop.
- If you left classroom items in your locker, please collect your bag first (see first page info).
- If you are still working on a class and need to keep your classroom items until the end of the semester, we will have an alternate date after AP exams are over and grading is complete.

**Classroom items:**
- Place classroom items in a bag. This can be a grocery bag.
- Create an itemized return document and tape it to the outside of your bag.
- Write pertinent information on a piece of paper to ensure correct delivery of items being returned.
  - Your name, last name first
  - Your grade
  - Returned item(s), item number and instructors name (ex: Chemistry book #22 - Mrs. Fulford or Calculator #44 - Mrs. Hagler).
- We will cross reference your written information and distribute appropriately. The return itemized list will help off-set any potential questions later.

**Uniforms:**

**Athletics:**
- Please place clean uniforms in a sealed bag. This can be a grocery bag that you tie shut
- Tape a paper with your name and your coaches name to the outside of the bag.

**NJROTC Uniform:**
- Uniforms need to be dry cleaned with a dry cleaning bag and receipt OR uniforms turned in and pay $10 cash (NO CHECKS) or @ https://lchs.revtrak.net/njrotc/#/v/njrotc-uniform-cleaning-fee for cleaning fee. It’s $10 per uniform (ex, Service Dress & Black and tan).
- Items to be returned (Pants, shirt, & jacket with liner, Service Dress items and all team and staff cords).
- The Uniform drop off will be at the bus loop.

**Seniors - Graduation cords and stoles:**
Several groups have cords and stoles attached to their completion. If you were in one of these groups, your program leader has reached out with information and ordered appropriately. Please double check that you do not owe for the cord, stole, etc… This amount will be included in your “fees” listed as LCHS CTAE in Infinite Campus. You may pay fees online - no exchange of checks/cash can take place right now. All payments must be completed 24 hours prior to picking up your item to ensure a smooth transition to this process. If you do not see fees in Infinite Campus, send an email to wilsonzo@lee.k12.ga.us
- Student’s name (last name first) and grade level should be written on a piece of paper and displayed in the front windshield on the passenger’s side.
- Enter the back parking lot off of Peach Street and make your way to the student parking lot to collect cords. Program leaders will be standing by to hand you your cords as you drive down the designated rows.
- If you completed multiple pathways, your current program leader will have both cords with the exception of NJROTC and band (See info below). All of your pathway cords will be packaged for you and placed with that leader.

*NJROTC Senior Pathway Cords will be picked up from Chief Geromette in the bus loop (when dropping off uniform)
*BAND Pathway Cords will be picked from Mr. Hill at the BAND room / locker pickup location.

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**Coming Soon:**
Golden apples, Honor grads, Graduation, Yearbooks

*Respond to the 2020 Census today to help make sure your community is accurately funded and represented for the next 10 years. Learn more and complete your form at 2020CENSUS.GOV.*