

# PreK Registration

Registration will begin **on February 22nd at 8:00 AM**

Go to our Registration website and click:

**Online Registration Form**  
**(This Link Will Be Live 2/22/19)**

Fill out the short form

Once you click the blue button, it will send you an email from  
icmessenger.

In this email there will be a link to the remainder of the application. Please click this link to take you to the application. If you have a yahoo email then you will need to copy and paste in the address line. ***Uploading documents is not required.***

Once submitted—you will make an appointment to bring in all required documents after 3/1/19

**READ REQUIRED DOCUMENTS SO THAT YOU HAVE ALL NEED FOR APPOINTMENT**

## **PROOF OF RESIDENCY—What is required and acceptable proof:**

A. If you own a residence in Lee County AND reside in that residence:

Property tax bill or mortgage statement in your name showing property address **AND** Current Electricity bill in your name showing the property address/service address/wattage ; AND Residency Affidavit\*

A. B. If you rent the property where you are currently residing:

Current Copy of lease/rental agreement, signed and dated with all household members included on lease or addendum, AND Current Electricity bill in your name showing the property address/service address/wattage (If electric service is included in your current/lease agreement, you must provide satisfactory evidence that it is included, such as a notarized statement from the landlord). AND Residency Affidavit\* If lease is a month to month lease, YOU WILL BE REQUIRED to furnish a receipt of payment each month to the Registrar.

A. C. If you are sharing a home with another individual or family and have no bills related to the household expense:

Homeowner Residency Affidavit\* , AND Residency Affidavit\* , AND Shared Housing Form\* , AND Current Copy of lease/rental agreement, signed and dated with all household members included on lease or mortgage statement, or tax bill AND current Electricity bill in the homeowner's name, showing the property address/service address/wattage ,

**AND** Two bills incurred by the parent that are received at the given physical address (credit card, doctor bills, bank statement, car insurance, etc).,

**OR** Three NOTARIZED statements from neighbors stating that parent(s) and students are living at the given address. These verifications must be on a Lee County School System form. \*Affidavits will be given to you by the Registrar.

All affidavits will be done at the Registrar's Office. A Notary Public is available in the Registrar's Office for affidavits signed in her presence. No Affidavit, which the Notary did not see the person sign, will be notarized

### **REQUIRED DOCUMENTS:**

Copy of picture ID of person enrolling child—Driver's License with current address

Certified Birth Certificate (copy will be made)

Copy of Social Security Card

GA Immunizations Form 3231

Eye, Ear, Dental and Nutrition Form 3300 (must be done before school starts)

IF APPLICABLE: Copy of Divorce Decree (custody)