

## **BOARD POLICY**

**Descriptive Code: EBD**

### **Heating and Lighting**

**Date: August 13, 2007**

## **ENERGY MANAGEMENT CONSERVATION**

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The Board of Education has the responsibility to insure that every effort is made to conserve energy and natural resources while exercising sound financial management.

The implementation of this policy is the joint responsibility of the board members, administrators, teachers, students and support personnel and its success is based on cooperation at all levels.

The district will maintain accurate records of energy consumption and cost of energy and will provide information to the local media on the goals and progress of the energy conservation program.

Each principal will be accountable for energy management on his/her campus with ongoing energy audits being conducted and conservation program outlines being updated. Judicious use of the various energy systems of each campus will be the joint responsibility of the principal and head custodian to insure that an efficient energy posture is maintained on a daily basis.

Curriculum will be developed to insure that every student will participate in the energy management program in the district as an "energy saver".

Specific areas of emphasis include:

1. Every student and employee will be expected to contribute to energy efficiency in our district. Every person will be expected to be an "energy saver" as well as an "energy consumer".
2. Effective immediately, all unnecessary lighting in unoccupied areas will be turned off. All lights will be turned off when students and teachers leave school. Custodians will turn on lights only in the areas in which they are working.
3. Energy management on assigned campus will be made a part of the principal's annual evaluation.
4. The head custodian or designee at each school will be responsible for a complete and total shutdown of the facility when closed each evening.
5. Administrative guidelines will be adopted for implementing the energy program.